

MAHNOMEN COUNTY HIGHWAY DEPT

1440 State Highway 200 - Mahnomen MN 56557

APPLICATION FOR ACCESS DRIVEWAY PERMIT

County Road No. _____

Permit No. _____

Print or type application. Fill out two(2) copies, sign and mail to Mahnomen County Highway Department.

A SKETCH OF THE PROPERTY, PRESENT AND PROPOSED DRIVEWAYS AND RELATION TO COUNTY HIGHWAY MAY BE REQUIRED BY THE ENGINEER.

Name of Applicant _____ Address _____ Tel. _____

Name of Property Owner _____ Address _____ Tel. _____

LOCATION OF PROPOSED DRIVEWAY:

County Road/Highway No. _____ in Mahnomen County _____ Miles N - S - E - W of _____
(Circle One) (Specific road, landmark, or road intersection)

Legal Description of Property _____

Purpose of Driveway _____ Residence _____ Commercial (specify type) _____

Is a Building to be constructed? _____ No _____ Yes What Kind? _____

Will the Building be _____ Temporary or _____ Permanent Is the Property in _____ Platted or _____ Unplatted Area

Number of Present Driveways to Property _____ Date Proposed Driveway Will be Needed _____

Give Exact Location of Proposed Driveway to Property _____

Give Exact Location of Present Driveway to Property _____

I, We, the undersigned, herewith make application for permission to construct the access driveway at the above location, said driveway to be constructed to conform with the regulations of the Mahnomen County Highway Department and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the Mahnomen County Highway Department. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the county highway to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of the local city, village or borough authorities having joint supervision over said street or highway.

Date

Signature of Applicant

General Information

To minimize site plan changes, it is desirable that preliminary driveway layouts for proposed driveways at commercial sites be submitted by the applicant to the County Engineer prior to making the permit application. By this means, construction and maintenance plans for the portion of the county highway under consideration may suggest alternate or improved methods or standards of construction or reconstruction to the property owner and/or lessee.

Commercial and industrial driveways should generally be wide enough for two-way operation on two-way streets. The use of design vehicle templates to check the plan layout is recommended. The driveway dimensions listed in Table 1 of the Regulations should generally be adequate, but variations in width of the buffer area, driveway angle, radii, and site characteristics suggest that careful attention be given to selecting the correct combination of dimensions for the specific site. Inadequate width is hazardous to vehicular traffic, and excessive width is hazardous to pedestrian traffic.

Generally, near left and near right corner driveways should be opposite each other. Where property corners on opposite sides of the street are located such that the corresponding corner driveways would not be located directly opposite each other (skewed intersection and/or varying R/W widths), the near right side property corner should be used for locating both driveways.

Requirements

1. No work under this application is to be started until application is approved and the permit issued.
2. Where work on traveled roadway is necessary, traffic must be protected, and flags, flares and proper barricades must be placed in accordance with the standards of the Mahnomen County Highway Department.
3. No foreign material such as dirt, gravel, or bituminous material shall be left or deposited on the road during the construction of driveway or installation of drainage facilities.
4. Roadside must be cleaned up after work is completed.
5. After driveway construction is completed the permittee shall notify the County office that the work has been completed and is ready for final inspection and approval by the Mahnomen County Highway Department.
6. No changes or alterations in entrances may be made at any time without written permission from the Mahnomen County Highway Department.
7. **Driveway fill slopes shall be constructed 6:1 (6' horizontal to 1' vertical) where existing road slopes are 4:1 or flatter and shall be hand finished and seeded.**

Access Driveway or Entrance Permit

NO DEPOSIT REQUIRED

Permit No. _____

NOT VALID UNLESS SIGNED AND NUMBERED

All work to be completed by _____
Date

Culvert need? Y/N Size _____ X _____

Mahnomen County Highway Department

Date

County Engineer or Foreman